







Cancellation Policy

To keep our costs as low as possible, this new cancellation policy is effective January 1, 2022.

Phil Waldrep Ministries will not be responsible for circumstances beyond our control, including but not limited to weather, terrorism, or pandemic-related causes that prohibit your attendance.

- 1. All registration deposits are non-refundable for any reason.
- 2. If you cancel in writing forty-five (45) days before the opening day of the conference, you will receive a refund of monies paid or conference credit less the registration deposit.
- 3. There are no cash refunds or conference credits within forty-five (45) days of the opening day of the conference.
- 4. There can be no hotel changes or room cancellations inside forty-five (45) days of the conference.
- 5. Groups that have registered but have not submitted individual names of attendees by the balance due date do not qualify for any credit for any reason.
- 6. The person making the original registration or the designated group leader must make all cancellation requests.
- 7. All credits/refunds shall be payable to the party upon whom the original registration check/credit card was drawn.

<u>Direct all cancellation requests and documentation to:</u>
Registration Department, Phil Waldrep Ministries
226 Moulton St. East, Decatur, AL 35601
Phone: 1-256-355-1554 Fax: 1-256-355-2808

This policy is subject to change without notice. Last revised: January 1, 2022